1. Your task is to create a **visual presentation** with the research you have gathered of a career that interests you at your class’ **job fair**.
2. You will create a standalone presentation that will include your chosen career, information that you have gather about the career and all necessary steps that you will have to achieve from this moment moving forward to achieve this goal. (questions to help you find this info are located at the end of the assignment sheet)

You MUST Include:

1. **A clear title and subtitles**
2. **Job Description**
3. **Earnings**
4. **Education Requirements**

 If your career requires higher education, include the next 3 slides. If not, describe in a slide how to break into your career:

* 1. High-School prerequisites (courses, marks)
	2. Post-Secondary education (list at least 3 places you can train)

 [www.ouac.on.ca](http://www.ouac.on.ca/) or [www.ocas.on.ca](http://www.ocas.on.ca/) or use the Career Cruising link to Education

* 1. Details about one post-secondary education facility such as length, first-year courses, etc.
1. **Career Path**
2. **Related Jobs**
3. **An actual job listing the following details:**
	1. What the employer is looking for in “soft skills”.
	2. What the employer is looking for in “hard skills”.
	3. Salary and other benefits.
	4. Responsibilities.
4. **Provide a complete and properly formatted Works Cited page**

You must:

* Use appropriate poster layout
* Include clear subtitles identifying each section
* Insert at least three pictures
* Use appropriate size fonts, colours, titles, etc.
* All information is to be typed

You may:

* Include more pictures
* Use a chart or table to present research

The **content** will be evaluated. Do not copy & paste info; must be in **your own voice**!

**DUE: Fair will take place on Wednesday, July 11th, 2014**

\*\*Please be sure you answer all of the following questions:

Stage 1: High School Education

1. What courses (Use codes) do I **need** to take to get to my post secondary destination? (Admission Requirements by the school)
2. What high school courses will I take (codes) that will benefit me the most? (suggested courses or related courses)
3. Do I have my volunteer hours? If so, where did I do them? If not, where and when could I do them?
4. Make your graduation “Timely”, what year do you plan to graduate?

Stage 2: Post Secondary Education

1. When do I want to attend a Post-Secondary institution (take time off after H.S. or no)?
2. The school I’d like to attend (plus 2 backup schools)
3. The program I’d like to attend (plus a backup program)
4. Would I live at home or on campus?
5. How will I pay for school? (Tuition, meal plans, res/rent, books, what is the total estimated cost for 1 year of your program?)
6. What clubs, teams, volunteer opportunities or part-time jobs should I take advantage of to develop skills I may need?

Stage 3: My Career

1. What career do I want?
2. What is a brief description of the job?
3. What is the Salary/Pay?
4. Tell me a job path you can take within that career (career cruising required for this)
5. A weakness you’ll need to be cautious of that may affect you in this career and something you can do to diminish it.
6. What skills, traits, multiple intelligences and/or strengths you currently have that will help you succeed in that career.

 Checklist

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Career: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |
| --- | --- | --- |
| **Slides** | **Included** | **Comment** |
| Name and Selected Career |  |  |
| Job Description |  |  |
| Earnings |  |  |
| Education |  |  |
| * High-School Requirements
 |  |  |
| * Post Secondary Education (3 institutions)
 |  |  |
| * Postsecondary details
 |  |  |
| Career Path |  |  |
| Related Jobs |  |  |
| Actual Job Listing details |  |  |
| * Soft Skills
 |  |  |
| * Hard Skills
 |  |  |
| * Salary and Benefits
 |  |  |
| * Responsibilities
 |  |  |
| Works Cited |  |  |
|  |  |  |
| Overall Appearance |  |  |
|  |  |  |

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Career Path: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Level Four | Level Three | Level Two  | Level One  |
| **A3: Personal Management­­**Effective use of communication skills in a variety of situations(Presentation of the information) | * Introduction is engaging, original and clearly introduces career
* Ideas are creative, original
* Visuals are creative and add to the presentation
* Colour and headings enhance the presentation
 | * Introduction is engaging and clearly introduces career
* Ideas and content are creative and original
* Visuals are appropriate
* Colour and headings are appropriate for the presentation
 | * Introduction introduces career
* Ideas and content show some creative and original thinking
* Visuals are present but ineffective
* Colour and headings are appropriate for the presentation
 | * Introduction lacks clarity
* Ideas and content lack creativity and originality
* Visuals are inappropriate and/or irrelevant
* Colour and headings are inappropriate for the presentation or not present
 |
| **B1: Exploration of Opportunities**Uses a research process to locate and select relevant career information(What you used to find the information) | * Responses to questions are clear, appropriate and insightful
* Includes information from Career Cruising and from several other sources
* Works cited is complete and well formatted
 | * Responses to questions are clear and appropriate
* Uses four or five resources
* Works cited is somewhat complete
 | * Responses to questions are somewhat clear and appropriate
* Uses at least two or three resources
* Works cited is lacking significant information
 | * Responses to questions are hesitant or unclear and may be inappropriate
* Uses only Career Cruising as a resource
* Works cited is incomplete
 |
| **B3: Exploration of Opportunities** Identify a broad range of options for present and future learning(Did you find information for the following?* Job Description
* Earnings
* Education (3 slides)
* Career Path
* Related Jobs
* Actual Job Ad)
 | * Thoroughly covers all required content
* Demonstrates thorough understanding of secondary school program and graduation requirements
* Demonstrates thorough understanding of job and requirements
* Demonstrated thorough understanding of career path
 | * Covers most of the required content
* Demonstrate considerable understanding of secondary school program and graduation requirements
* Demonstrates considerable understanding of job and requirements
* Demonstrated considerable understanding of career path
 | * Covers some of the required content
* Demonstrates some understanding of secondary school program and graduation requirements
* Demonstrates some understanding of job and requirements
* Demonstrated some understanding of career path
 | * Covers little of the required content
* Demonstrates limited understanding of secondary school program and graduation requirements
* Demonstrates limited understanding of job and requirements
* Demonstrated limited understanding of career path
 |
| **C1: Preparation for Transition and Change**Uses appropriate decision-making process to set goals and develop a career plan(Does the career path you have chosen and information you have presented make sense? Is it a good plan?) | * Ideas are presented logically and in an original way
* Produced an extensive career plan that identifies secondary school courses, activities in the school and post-secondary options that will help them achieve their goals
 | * Ideas are presented logically
* Produced a considerable career plan that identifies secondary school courses, activities in the school and post-secondary options that will help them achieve their goals
 | * Ideas are presented with some lapses in logic
* Produced a logical career plan that identifies secondary school courses, activities in the school and post-secondary options that will help them achieve their goals
 | * Ideas are presented with significant lapses in logic
* Produced a preliminary career plan that identifies secondary school courses, activities in the school and post-secondary options that will help them achieve their goals
 |
| **C3: Preparation for Transition and Change** Demonstrate an understanding of the job search process(Job search process and understanding of job requirements) | * Discussed the publicly advertised job market and the hidden unadvertised job market with high degree of effectiveness
* Demonstrated thorough understanding of the job description and requirements
 | * Discussed the publicly advertised job market and the hidden unadvertised job market with considerable effectiveness
* Demonstrated considerable understanding of the job description and requirements
 | * Discussed the publicly advertised job market and the hidden unadvertised job market with some effectiveness
* Demonstrated some understanding of the job description and requirements
 | * Discussed the publicly advertised job market and the hidden unadvertised job market with limited effectiveness
* Demonstrated limited understanding of the job description and requirements
 |